



**Assistant Division Manager – Surface Mining
Geology and Earth Resources
Recruitment # 2006-06-ADM-SM**

AGENCY MISSION AND CHALLENGE:

The mission of the Department of Natural Resources (DNR) is to provide professional, forward-looking stewardship of our state lands, natural resources, and environment. The DNR provides leadership under the Commissioner of Public Lands, an elected official, in creating a sustainable future for the Public Land Trusts. The DNR manages over 5.6 million acres of state-owned land that includes forest, range, commercial, agricultural and aquatic lands. Since 1970 DNR-managed lands have generated \$6 billion that support public schools, state institutions and county services. These lands also provide public benefits that include fish and wildlife habitat, clean and abundant water and public access to outdoor recreation. The DNR operates with a biennial budget of approximately \$400 million and has over 1400 employees. For more information about the department, see the DNR website at www.dnr.wa.gov

Job Classification:	NR Assistant Division Manager (WMS Band 2)
Type of Position:	This is a permanent position.
Annual Salary Range:	\$48,500 – \$69,800
Benefits Package:	Health and dental insurance, retirement pension, vacation, sick leave and holidays
Posting Date:	June 12, 2006
Closing Date:	Open Until Filled (First Screening June 30, 2006)
Location:	Olympia, Washington

POSITION PROFILE

This position manages the administration of Chapter 78.44, the Surface Mine Reclamation Act, for the agency. The position also plays a key role in the management of the Division and its function as the State Geological Survey. The Surface Mining Regulatory Program affects the mining industry, a major industry in the state, and has strong interactions with the industry, other state agencies, local government, environmental organizations and the public. The position interacts regularly with Executive Management, other Divisions in DNR, the Office of the Attorney General, the Surface Mine Reclamation Advisory Committee, legislators and legislative staff, the general public, and the media.

REQUIRED POSITION QUALIFICATIONS

- Bachelor's Degree in one of the earth sciences, civil engineering, or geotechnical engineering.
- Professional experience that is applicable to the reclamation of mining properties.
- Must possess well-developed computer skills, ability to use the standard Microsoft Office suite of products including Word, Excel, Access, PowerPoint, etc., and standard e-mail and calendaring programs.
- Must also be able to use ArcGIS and the data sets typical of GIS systems.
- Must have strong written and verbal communication skills, be able to communicate effectively with both technical and lay audiences, work effectively with local government and the public, and convey information clearly and concisely.

BEHAVIORAL COMPETENCIES

All employees of DNR are required to consistently demonstrate the following [core competencies](#):

Enduring Stewardship, Visionary Leadership, Inclusive Decision-Making, Creative Solutions, Respectful Relationships

DESIRED POSITION QUALIFICATIONS

- Master's degree or Ph.D. degree in an earth science, civil engineering, or geotechnical engineering.
- Supervisory experience, especially supervision of professional or technical staff.
- Experience in a regulatory program dealing directly with the mining industry.
- Experience with direct responsibility for the reclamation of mining properties.
- Experience in activities related to mine reclamation, for example, stability of artificial slopes, compaction and stability of fills, analysis of hydrogeological impacts of mining or excavations, revegetation of disturbed areas, and surface mine planning.

SPECIAL POSITION REQUIREMENTS AND WORKING CONDITIONS

- Ability to work on uneven terrain in all weather conditions.
- The incumbent in this position is required to travel.
- Washington state engineering geology and/or hydrogeology speciality license.
- Current Washington state driver's license
- Current Washington state geologist's license

WHO MAY APPLY

This recruitment is open to anyone who meets the required qualifications for this position.

APPLICATION PROCESS

To be considered for this position please submit:

- A letter of interest describing how your experience and qualifications relate to the job profile and the required and desired position qualifications. Indicate in your letter of interest how you learned of this opportunity.
- A detailed resume including a complete work history.

The first screening will be based on information contained in your letter of interest and your resume.

Submit all materials by the closing date to: dnrrecruiting@wadnr.gov

Please indicate recruitment #2006-06-ADM-SM in the subject line of your e-mail.

By submitting the application materials you are indicating that all information is true and correct to the best of your knowledge. You understand that the state may verify information and that untruthful or misleading information is cause for removal from applicant pool or dismissal if employed.

For more information about this position, the qualifications or the Department please feel free to contact Ron Teissere, hiring supervisor, at (360) 902-1440.

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